

Mountain View Middle School PTO

Monthly Meeting Minutes

Thursday, January 6, 2022, at 6:00pm

In Person Attendees:

- In Person – Riley Delgado, Camille Wenger, Janet Butterfield, Jeff Hosenfeld, Amanda Bellizia, Jennifer Gery, Natasha Hartley, Juliet Gay, Katrin Walker

The meeting called to order by Riley Delgado at 6:04 pm and conducted in person following Covid-19 protocols.

Janet Butterfield presented the December minutes and a motion to approve was made by Kat Walker and second by Camille Wenger. The motion was unanimously approved by all.

Officers Reports

- Presidents Report – Riley Delgado
Working to update the By-law paperwork
- Treasurers Report – Camille Wenger
 - The latest finances were presented for review.
 - New EIN available and straighten out and is now available
 - Paperwork is underway for Non-Profit status
 - Received a \$500 gift card to be used for hospitality
 - Recommend updating insurance policy to Fidelity Bond and Professional Liability and remove General Liability. Net cost would be about the same.
- Public Relations Report – Amanda Bellizia
Facebook has been quiet

Committee Reports

- Hospitality – Natasha Hartley
Suggestion was made to have something around Super Bowl weekend and continued discussion with the teacher appreciation candy bar sale for May. Sale will occur during the week of April 4th
- Scholastic Book Fair – Janet Butterfield
Provided an update

Currently there are about 50% of the slots filled and reminder that students are not to be volunteering. The store will be available during Soar and Before School.
- Spirit wear – Marci Hetzel-Poffenberger (absent)
Store is still available, and discussion was made to roll out a new design for next year during 6th grade orientation.
- Fundraising –
Riley provided Dine Out dates.

- Family events and activities – Katrin Walker
 - Trivia Night is scheduled for February 25th to run from 7 to 9
 - Natasha willing to help as the Trivia MC for the event
 - Janet B is willing to coordinate concessions

Principals Report – Jeff Hosenfeld

- Will keep families updated with masking policy and watching kids' symptoms
- Marking period ends on January 25th

Teacher's report – Juliet Gay

Juliet would like to thank the PTO for all that they continue to do, and they very much enjoyed the Hot Coco and Cookie Party that was provided for them.

Unfinished old business

- Rewriting the bylaws is still in progress

New business

Nothing new to report

Meeting adjourned at 7:23 PM and the next meeting is scheduled for Thursday, February 3rd, 2022 at 6 PM both in Person within the Teacher Lounge.

Respectively submitted by Janet Butterfield

Janet E Butterfield

Secretary for Mountain View PTO 2021-2022

Attachment:

**Mountain View PTO Budget Report
As of 1/6/22**

	<u>Budgeted Profit</u>	<u>Actual Income</u>	<u>Actual Expense</u>	<u>Actual Profit</u>	<u>Profit Variance</u>
Fundraisers & Other Income					
Hershey Park Tickets	\$ 1,000.00	\$ 986.00	\$ -	\$ 986.00	\$ (14.00)
Scholastic Book Sales	\$ 1,500.00	3,758.47	\$ 2,497.61	\$ 1,260.86	(239.14)
Spirit Wear	\$ 500.00	28.00	\$ -	\$ 28.00	(472.00)
Fundraiser	\$ 12,000.00	7,046.69	n/a	\$ 7,046.69	(4,953.31)
Interest Income	\$ 20.00	1.31	\$ -	\$ 1.31	(18.69)
Miscellaneous Donations	\$ -	1,020.00	n/a	\$ 1,020.00	1,020.00
	\$ 15,020.00	\$ 12,840.47	\$ 2,497.61	\$ 10,342.86	\$ (4,677.14)

<u>Expense Categories</u>	<u>Budgeted Expenses</u>	<u>Actual Expenses</u>	<u>Variance</u>
Student Support and Activities			
8th Grade Celebration	\$ 1,500.00	\$ -	\$ 1,500.00
Career Day	\$ 50.00	\$ 23.75	\$ 26.25
Honors Party	\$ 400.00	\$ -	\$ 400.00
PE Supplies (Gym Bags)	\$ 1,000.00	\$ 995.00	\$ 5.00
Summer Reading Challenge	\$ 300.00	\$ 223.56	\$ 76.44
New Student Event	\$ 300.00	\$ 300.00	\$ -
Assembly	\$ 1,000.00	\$ -	\$ 1,000.00
	\$ 4,550.00	\$ 1,542.31	\$ 3,007.69

Teacher Support and Appreciation			
Teacher Appreciation Week	\$ 500.00	\$ -	\$ 500.00
Hospitality	\$ 600.00	\$ 212.24	\$ 387.76
Teacher Allocation 80 @ \$50 ea.	\$ 4,000.00	\$ 632.44	\$ 3,367.56
Teacher Mini Grants 10 @ \$200 ea.	\$ 2,000.00	\$ -	\$ 2,000.00
Eagle Foundation - CV Stars	\$ 110.00	\$ -	\$ 110.00
Teacher Retirement	\$ 200.00	\$ -	\$ 200.00
	\$ 7,410.00	\$ 844.68	\$ 6,565.32

Other Expenses			
Student Assistance	\$ 200.00	\$ -	\$ 200.00
Family Activities	\$ 300.00	\$ -	\$ 300.00
Scholarships	\$ 2,000.00	\$ -	\$ 2,000.00
	\$ 2,500.00	\$ -	\$ 2,500.00

PTO Administration Expenses			
Insurance	\$ 180.00	\$ 180.00	\$ -
Finance Software	\$ 129.00	\$ 129.00	\$ -
Printing	\$ 200.00	\$ -	\$ 200.00
* Subscriptions and Memberships	\$ 1,100.00	\$ 29.99	\$ 1,070.01
Misc. Expenses	\$ 50.00	\$ -	\$ 50.00
Bank Fees	\$ 25.00	\$ -	\$ 25.00
	\$ 1,684.00	\$ 338.99	\$ 1,345.01

Expense Total (Excludes Income Categories)	\$ 16,144.00	\$ 2,725.98	\$ 13,418.02
Total Net Income (Loss)	\$ (1,124.00)	\$ 10,114.49	\$ (11,238.49)

*Includes Hershey Park, Spirit Wear, Amazon,Boxtops, Chickfila, and other Income

<u>Account Balances</u>	<u>as of:</u>
Checking	\$ 19,312.00 1/6/2022
Paypal	\$ 25.00 1/6/2022
MountainView School Account	\$ 400.00 1/6/2022
Sam's Gift Card	\$ 500.00 1/6/2022
Total Funds	\$ 20,237.00