

Mountain View Middle School PTO

Monthly Meeting Minutes

Thursday, September 2, 2021 @6:00pm

In Person and via Zoom Attendees:

- In Person – Riley Delgado, Camille Wenger, Janet Butterfield, Monica Iskandar, Katrin Walker, Natasha Hartley, Jeff Hosenfeld
- Zoom – Michelle Jones, Kelly Loeffler, Betty Shaffer, Erin, Ellison, Amanda Bellizia, Jennifer Gery

The meeting was called to order by Riley Delgado at 6:04 pm and was conducted both in person and virtually via Zoom in accordance with Covid-19 protocols.

No prior minutes were presented at this time.

Officers Reports

- Presidents Report – Riley Delgado

The Executive committee met over the summer for planning and budget purposes. Currently no new information is available to report. Next event is the upcoming Reading Readiness night at the end of September

- Treasurers Report – Camille Wenger

The 2021-2022 budget was presented for approval (see attached for more details). After a short question and answer period, *a motion to approve the 2021-2022 budget was made by Janet Butterfield and second by Katrin Walker. The motion was unanimously approved by all in person and virtually.*

It was reported the Fall Fundraiser will be a direct letter campaign. This is still under review and more information will be forthcoming.

- Public Relations Report – Amanda Bellizia

Amanda began a discussion about the position and where the information is available to provide to the parents of Mountain View PTO. Any pressing questions should be brought to Jeff's attention and as of now, all Facebook group administration will be done by Amanda.

Committee Reports

Riley provided a shout out to someone who step up at the 6th grade orientation, but she does not know who was.

- Hospitality – Riley Delgado

Riley is looking for someone to take over this committee and most of the time needed is during school hours. This position consists of providing /treats to the teachers and restocking the facility lounge via a time to sign up sheet for donations. Natasha and Katrin showed interest in the position and work with Riley to take over going forward.

For Back to school, the committee provided staff with goodie bags as a welcome back

- Scholastic Book Fair

A committee person is needed, and Janet Butterfield is willing to assist in this area as she has done it before and work with Monica, who will help and learn the process for future events. Erin Faulkner is willing to help and learn the process too.

The group looked at the calendar and felt that the week of December 13th would be a good time to have a Fall sale. More information will come once confirmed with Scholastic Book Fair.

- Spirit wear

Currently, there is nothing available to show. It is recommended that the PTO Spirit wear be coordinated with Student Council.

- Box tops/Giant A plus

Giant A plus is no longer offered but Weis now has a program. Box Tops are continuing to be collected and Amanda will blast the information on Facebook.

- Family events and activities –

Riley is looking for someone to take over this committee and Katrin has volunteered. This committee will be responsible for the Summer Reading night which is schedule to occur on Sept 28th.

It was mentioned that Valerie Ryerson and Amy Erno would like to conduct a Family Trivia night in the Feb/March time frame. No more information is available.

- 8th grade field trip

Going forward, the end of year trip has been changed to an 8th grade celebration. This will occur on Friday, June 3rd from 12:30 to 3:30 and will be organized by Student Council with the PTO providing support as needed. Last year, the PTO provided Rita's water ice. More information will be forth coming.

Principals Report – Jeff Hosenfeld

Jeff reported that it has been an interesting year do far and the teacher/student interactions have been great. There have been a few hiccups that are out of his control regarding lunches and buses. Overall, the kids are complaint regarding mask wearing and the year is going as planned. Due to the day off due to rain, the 8th grade assembly will be on 9/2 and the 6th and 7th grade assemblies are on 9/3. A 6th grade social is planned for September 17th

Teacher's report – Michelle Jones

Michelle would like to thank the PTO for the meal on 6th grade orientation night and the treats in their mailboxes. 6th grade will be rolling out a new program with executive function and this will be happening during the students respected SOAR time. Also, there is a new 6th grade, 12-day CA rotation for Digital Literacy.

Unfinished old business

None to report; however, the Executive Board will need to get fundraiser finished to present at the next meeting

New business

- Reading readiness night

Discussion was made on what is needed for this event. Kat will be looking over what was already started and work with Erin to coordinate awards for students who participated in the summer reading program.

Next meeting, Thursday, October 7th 2021 at 6 PM both in Person at MV Library or via Zoom.

Respectively submitted by Janet Butterfield

Janet E Butterfield

Secretary for Mountain View PTO 2021-2022

Attachment:

Mountain View PTO Budget Proposal 2021-2022					
	Budgeted Profit	Actual Income	Actual Expense	Actual Profit	Profit Variance
Fundraisers & Other Income					
Hershey Park Tickets	\$ 1,000.00	\$ -	\$ -	\$ -	\$ (1,000.00)
Scholastic Book Sales	\$ 1,500.00	-	\$ -	\$ -	(1,500.00)
Spirit Wear	\$ 500.00	-	\$ -	\$ -	(500.00)
Fundraiser	\$ 12,000.00	-	\$ -	\$ -	(12,000.00)
Interest Income	\$ 20.00	-	\$ -	\$ -	(20.00)
Miscellaneous Donations	\$ -	-	\$ -	\$ -	-
	\$ 15,020.00	\$ -	\$ -	\$ -	\$ (15,020.00)
		Budgeted Expenses	Actual Expenses	Variance	
Expense Categories					
Student Support and Activities					
8th Grade Celebration		\$ 3,000.00	\$ -	\$ 3,000.00	
Career Day		\$ 50.00	\$ -	\$ 50.00	
Honors Party		\$ 400.00	\$ -	\$ 400.00	
PE Supplies (Gym Bags)		\$ 1,000.00	\$ -	\$ 1,000.00	
Summer Reading Challenge		\$ 300.00	\$ -	\$ 300.00	
New Student Event		\$ 300.00	\$ -	\$ 300.00	
Assembly		\$ 1,000.00	\$ -	\$ 1,000.00	
	40%	\$ 6,050.00	\$ -	\$ 6,050.00	
Teacher Support and Appreciation					
Teacher Appreciation Week		\$ 500.00	\$ -	\$ 500.00	
Hospitality		\$ 300.00	\$ -	\$ 300.00	
Teacher Allocation (80 @ \$50 each)		\$ 4,000.00	\$ -	\$ 4,000.00	
Teacher Mini Grants (10 @ \$200 each)		\$ 2,000.00	\$ -	\$ 2,000.00	
Eagle Foundation - CV Stars		\$ 110.00	\$ -	\$ 110.00	
Teacher Retirement		\$ 200.00	\$ -	\$ 200.00	
	47%	\$ 7,110.00	\$ -	\$ 7,110.00	

Other Expenses

Student Assistance	\$ 200.00	\$ -	\$ 200.00
Family Activities	\$ 300.00	\$ -	
Scholarships	\$ 2,000.00	\$ -	
17%	\$ 2,500.00	\$ -	\$ 200.00

PTO Administration Expenses

Insurance	\$ 180.00	\$ -	\$ 180.00
Finance Software	\$ 129.00	\$ -	\$ 129.00
Printing	\$ 50.00	\$ -	\$ 50.00
Misc. Expenses	\$ 50.00	\$ -	\$ 50.00
Bank Fees	\$ 25.00	\$ -	\$ 25.00
3%	\$ 434.00	\$ -	\$ 434.00

Expense Total (Excludes Income Categories)	\$ 16,094.00	\$ -	\$ 13,794.00
Total Net Income (Loss)	\$ (1,074.00)	\$ -	\$ (1,074.00)

Account Balances		as of:
Checking	\$ 12,550.70	7/31/2021
Total Cash and Gift Cards	\$ 12,550.70	7/1/2020